

PVKN GOVT. COLLEGE(A), CHITTOOR

GRIEVANCE AND REDRESSEL CELL

Action Taken Report (Limited Report)

1. Request for Interaction with Senior Students

Action Taken:

- **Mentorship Sessions:** Scheduled and organized structured interaction sessions between senior and junior students.
- **Agenda Development:** Created a comprehensive agenda focusing on academic guidance, career advice, and skill development.
- **Senior Student Selection:** Identified and invited senior students with relevant experience and leadership qualities.

Current Status:

- Interaction sessions are underway with positive initial feedback.

Next Steps:

- Continue monitoring the effectiveness of the interactions.
- Collect feedback from participants to refine and improve future sessions.

2. Need for Model Question Papers for English, 2nd Year, III Semester

Action Taken:

- **Paper Collection:** Obtained model question papers from the English department.
- **Review and Distribution:** Ensured that the model papers align with the syllabus and distributed them to students.

Current Status:

- Model question papers have been successfully distributed.

Next Steps:

- Gather feedback from students regarding the usefulness of the papers.
- Address any additional requests for sample papers or further clarification.

3. Clean Sanitization for Girls' Rest Room

Action Taken:

- **Cleaning Schedule:** Coordinated with facilities management to perform a thorough cleaning and sanitization of the girls' rest room.
- **Routine Maintenance:** Implemented a regular cleaning schedule to ensure ongoing cleanliness.

Current Status:

- The rest room has been cleaned and sanitized. Regular maintenance is ongoing.

Next Steps:

- Conduct periodic inspections to ensure continued hygiene.
- Address any new concerns or issues related to rest room cleanliness.

4. Verification of Internal Marks for 1st Semester 2022-23**Action Taken:**

- **Audit and Correction:** Reviewed and cross-checked internal marks against recorded data. Corrected discrepancies where found.
- **Record Update:** Updated the records to reflect accurate marks.

Current Status:

- Internal marks verification is complete and records are updated.

Next Steps:

- Prepare and distribute a verification report.
- Communicate any necessary changes or corrections to students and faculty.

5. Reconducting of Internal Examination**Action Taken:**

- **Revised Timetable:** Developed and communicated a new timetable for reconducting the internal examinations.
- **Coordination:** Coordinated with faculty to ensure smooth execution of the reconducted exams.

Current Status:

- The revised examination schedule is in place, and notifications have been sent.

Next Steps:

- Monitor the conduct of the reconducted examinations.
- Review results and address any issues that arise.

6. Provision of Sports Equipment for Girls Students**Action Taken:**

- **Needs Assessment:** Assessed the current needs for sports equipment among female students.
- **Procurement and Distribution:** Procured necessary sports equipment and distributed it to the girls' sports teams and facilities.

Current Status:

- Sports equipment has been provided and is in use.

Next Steps:

- Monitor the utilization of the equipment.
- Collect feedback from students and ensure maintenance and replacement as needed.

7. Verification of Attendance for 1st Semester 2022-23

Action Taken:

- **Attendance Audit:** Audited and cross-checked attendance records for accuracy.
- **Corrections:** Made necessary corrections and updated records.

Current Status:


- Attendance records have been verified and updated.

Next Steps:

- Prepare a detailed report on the attendance verification.
- Implement measures to prevent future discrepancies and ensure accurate record-keeping.

Conclusion:

All grievances have been addressed effectively with the appropriate actions taken. Continued follow-up will ensure that the issues are resolved satisfactorily and that improvements are sustained.


Principal
PVKN. Govt. College (A)
Chittoor - 517002. (A.P.)

PROCEEDINGS OF THE PRINCIPAL: PVKN. GOVT. COLLEGE(A), CHITTOOR
PRESENT: Dr. G. ANANDA REDDY, M.Com., Ph.D.

Rc. No. 39/ Grievance Appeal Committee / 2022,

dt: 01-06-2022

Sub:- PVKN Govt. College(A), Chittoor – Constitution of **Grievance Appeal Committee** for the year 2022-2023 – Regarding

** *** **

ORDER

The Principal is pleased to constitute of **Grievance Appeal Committee** with the following staff members for the academic year 2022-2023.

1	Dr. Shaik Benazeer, Lecturer in Hindi	Convener
2	Smt. M. Hemalatha, Lecturer in Botany	Member
3	Dr. M. Thejomoorthy, Lecturer in Zoology	member
4	Dr. V. Munaiah, Lecturer in Statistics	member
5	Dr. T. Hari Babu, Lecturer in Chemistry	Member
6	Sri M. Ismail, Lecturer in Computer Science	Member
7	K. Gowthami, II HEP	Student member
8	A. Harini, II MSCS	Student member


PRINCIPAL
P.V.K.N. GOVT. COLLEGE,
CHITTOOR.

Copy to

1. The convenor and members
2. Copy to file.

PROCEEDINGS OF THE PRINCIPAL: PVKN. GOVT. COLLEGE(A), CHITTOOR
PRESENT: Dr. G. ANANDA REDDY, M.Com., Ph.D.

Rc. No. 39 / Grievance Appeal Committee / 2021, dt: 01-11-2021

Sub:- PVKN Govt. College(A), Chittoor – Constitution of **Grievance Appeal** Committee for the year 2021-22 – Regarding

** *** **

ORDER

The Principal is pleased to constitute of **Grievance Appeal Committee** with the following staff members for the academic year 2021-22.

1	Smt. M. Hemalatha, Lecturer in Botany	Convener
2	Dr. D. Srividya, Contract Lecturer in Chemistry	Member
3	Dr. M. Thejomoorthy, Lecturer in Zoology	member
4	Dr. V. Munaiah, Lecturer in Statistics	member
5	Dr. T. Hari Babu, Lecturer in Chemistry	Member
6	Sri M. Ismail, Lecturer in Computer Science	Member


PRINCIPAL
P.V.K.N. GOVT. COLLEGE,
CHITTOOR.

Copy to

1. The convenor and members
2. Copy to file.

PROCEEDINGS OF THE PRINCIPAL: P.V.K.N. GOVT. COLLEGE, CHITTOOR
PRESENT: Dr. G. ANANDA REDDY, M.Com., Ph.D.

Rc. No. 31 / Grievance & Redress Cell Committee /2018, dt: 01-07-2018

Sub:- P.V.K.N. Govt. College, Chittoor - Constitution of Grievance & Redressal Cell Committee for the year 2018-19- Regarding.

** *** **

ORDER

The Principal is pleased to constitute of Grievance & Redressal Cell Committee with the following staff members for the academic year 2018-19.

1	Dr. B. Annapurna Sarada, Reader in Physics	Convenor
2	Dr. T. Malathi Gabriel, Lecturer in English	Member
3	Dr. S. Sugunamma, Lecturer in Economics	Member
4	Dr. Shaik Benazeer, Lecturer in Hindi	Member
5	Dr. K. Ushasri, Lecturer in Microbiology	Member
6	Dr. P. Sujana, Lecturer in Botany	Member
7	Smt. M. Hemalatha, Lecturer in Botany	Member
8	Dr. A. Sasikala, Lecturer in Botany	Member
9	Smt. R. Krishnaveni, Physical Director	Member


PRINCIPAL
P.V.K.N. GOVT. COLLEGE,
CHITTOOR.

Copy to

1. The convenor and members
2. Copy to file.

The proposed activities.

1. Identifying the general problems of the girl students.
2. Recording the grievances and necessary remedial measures Creating boldness in facing the problems.
3. Arranging programs to create awareness on social / family affairs and if any from time to time

Letter :

Date :-

Chittoor,

From :-

Rutkangadhan Sai Bharath,
IInd year,

B.Sc Botany, -

233001025,

P.V.K.N Govt (A) College,
Chittoor.

To :-

The principal,

P.V.K.N Govt (A) College,
Chittoor.

Respected mam,

Sub:- Request for interaction class with Seniors

I am Rutkangadhan Sai Bharath, IInd year B.Sc Botany, in Academic year 2023-24. I am writing to request an interaction class with Seniors from our College. As a student, I believe that learning from their experiences and insights would be beneficial for my personal and academic growth.

Because I can gain practical knowledge and advice, understand their career paths, the challenges they face, how they overcome.

I would be grateful if you could approve this request and provide necessary support to make this interaction.

Thanking you mam,

Yours faithfully,
Rutkangadhan
P. Sai Bharath.

Date :- 23-08-23,
chittoor.

From :-

P. Hemasree,
B.Sc Botany,
223001023,
P.V.K.N. Govt. college (A) chittoor.

To :-

The Incharge,
Department of English,
P.V.K.N. degree college (A) chittoor.

Respected Sir,

Subject :- need some model question paper in
the subject of English and year IIIrd semester.

I am, P. Hemasree, student and B.Sc major
subject Botany in the Academic year 2022-23.
I need 2nd year IIIrd semester English model
question papers.

I need the model English question papers
and I am preparing sem-end-exams very well, so request
you sir. Thanking you sir.

Yours faithfully,
P. Hemasree.

Letter

23-06-2024
Chittoor

From

S. Pavithra,
Ind BSc Botany,
233001027,
P.V.K.N Govt college (A),

To

The principle mam,
P.V.K.N Govt college (A),
Chittoor.

Requested mam.

Sub: To make clean sanitization for Girls washroom

-Req-Req

I am S. Pavithra studying Ind BSc Major subject
Botany in the academic year 2023-2024

I am writing to you today to express my
concern the washroom floors are not periodically
cleaned foul smell comes from the toilet me
on behalf of every girl request you to take
care of the sanitization of the girls washrooms.

Thanking you mam

Your faithfully
S. Pavithra
(S. Pavithra)

Letter writing

From

M. Likya

B.S.C Botany.

233001016

P.V.K. N Govt college

Date:-

chittoor

to

the controller of Examinations P.V.K.N
Govt college (A) chittoor

Respected sir

Subject :- Be verify Internal marks
1st semester 2022-23 Reg-Reg.

I am M. Likya studying 1st B.S.C Major subject
Botany in the academic year. 2023-24. I write my
1st semester Examination is very well,
but some corrections are there in 1st semester
results. I attended regularly to the collage but
my Internal marks decreased so request you sir write
the results and provided me good marks.

Thanking you sir

Yours faithfully

M. Likya

Date :-
Chittoor.

From:

Y. Nandini,
2nd BSc Zoology,
233006026.

PVKNI GOVT COLLEGE (A),

TO

The Controller of Examinations,
PVKNI GOVT College (A)
Chittoor.

Respected Sir,

Sub :- for Reconduct of my failed Internal Exam.

2nd Semester in the Academic Year 2023-24. Reg :- 233006026.

I am, Y. Nandini studying 2nd BSc major subject zoology
in the Academic Year 2023-24.

I am writing to express my disappointment and
concern about not passing the recent Internal Exams. I
understand the importance of these exams and am eager to learn
from my mistakes.

I would like to request a Reconduct of my
exam papers to ensure accuracy in grading.

Thanking you Sir.

Yours faithfully /

Y. Nandini.

[Y]

Letter

23-08-2024

Chittoor

From :

R. Harshitha

IInd BSc Zoology

233006016

P.V.K.N Govt College (A)

To :

The Principle mam,

P.V.K.N Govt College (A)

Chittoor

Requested mam,

Sub: To provide sports equipment for girls - Reg.

- Reg

I am R. Harshitha studying IInd BSc major subject: Zoology in the academic year 2023-2024.

I am writing to you inform you that we need more sports for girls. Due to shortage of sports equipment we have to wait for a long time for our chance and when our chance comes the college gets over. Kindly provide us more sports equipments.

Thanking you mam

Yours faithfully

R. Harshitha

(R. HARSHITHA)



Letter

23-08-2024
Chittoor.

From:

B. Saritha,

IInd Bsc Botany,

233001003,

P.V.K.N Govt College (A).

To:

The Principle Mam,

P.V.K.N Govt College (A),

Chittoor.

Requested Mam,

Sub: To make clean sanitization for girls
washroom - Reg - Reg

I am B. Saritha studying IInd Bsc major subject
Botany in the academic year 2023-2024

I am writing to you today to express my concern
the washroom floors are not periodically cleaned.
Foul smell comes from the toilet. Me, on behalf of
every girl, request you to take care of the saniti-
zation of the girls washrooms.

Thanking you Mam.

Yours faithfully
B. Saritha
(B. SARITHA)

Letter

Date:-
Chittoor.

From :-

Vankamaddi Murali,

Ind year,

Bsc Botany,

233001030,

PVKN Gout college (A),
Chittoor,

To:-

the principal,
PVKN Gout Degree college (A),
Chittoor,

Respected mam,

Sub:- Request for interaction class with Seniors

I am Vankamaddi Murali Ind year Bsc Botany in Academic year 2023-24. I am writing to request an interaction class senior from our college. As a student, I believe that learning from their experiences and insights would be beneficial for my personal and academic growth.

Because Gain practical knowledge and advice. Undivided request and provide necessary support to make this interaction.

Thanking you mam

yours faithfully

v. ~~Murali~~

V. MURALI

date:-
chittoor.

from,
m. Lahari,
2nd BSc Botany,
233001018,
PVKOL GOVT COLLEGE (A),

TO
The Controller of Examinations
PVKOL GOVT College (A)
chittoor.

Respected Sir,

Sub:- for ReConduct of my failed internal exam.
2nd semester in the Academic year 2023-24. Reg:-233001018.
I am, M. Lahari studying 2nd BSc major subject Botany
in the Academic year 2023-24.

I am writing to express my disappointment
and concern about not passing the recent internal exams.
I understand the importance of these exams and am eager
to learn from my mistakes.

I would like to request a reconduct of my exam
papers to ensure accuracy in grading.

Thanking you Sir.

Yours faithfully |
M. Lahari,
Murakambattu.

Date:-
Chittoor.

From:-

S. Rabeema,
B.Sc Botany,
223001026
P.V.K.N. Govt. College [A] Chittoor.

To:-

The Incharge,
Department of English,
P.V.K.N. Degree college [A] Chittoor.

Respected sir.

Subject:- Need some model question paper in the subject of English 2nd year IIIrd semester.

I am, S. Rabeema studying 2nd B.Sc major Botany in the Academic year 2022-23. I need 2nd year IIIrd semester English model question papers.

I need the model English question papers and I am preparing sem-end exams very well. So, request you sir.

Thanking you sir.

Yours faithfully,
S. Rabeema.

Letter

Date:-
Chittoor

From:

Duggam Hemadri,

IInd year,

BSC/Botany,

233001006

PVKN (Govt) College [A],
Chittoor

TO:-

The principal

PVKN (Govt) College [A]
Chittoor

Respected mam

Sub:- Request for interaction class with seniors

I am Duggam hemadri IInd year BSC/Botany in Academic year 2023-24 I am willing to request an interaction class seniors from an college. As a student. I believe that learning from their experis and inshtas would be beneficial for my personal and academic growth.

Because gain practical knowledge and advice, understand their correct paths, the challenges they face, how they over come.

I would be grateful if you could approve this request and provide necessary support to make this interaction

Thanking you mam.

Yours faith fully

x. D. Hemadri

D. Hemadri

Date :-
Chittoor

From,

Name :- M. Justin,

Class :- Botany,

Group :- B.S.C.,

Admission no :- 233001015,

College name :- P.V.K.N college (A) Chittoor.

To,

The ward Incharge Botany Department

P.V.K.N College (A)

Chittoor

Respected Sir,

Sub :- verify the Attendance - 1st Semester 2023-24 Reg-Reg

I am, M. Justin, studying 1st B.S.C major Subject Botany
In the Academic year 2023-24, I will attend the college
very well

But some correction are there in the attendance in 1st
Semester. I attended Regularly to the college and I will pay
the Examination fee

So Request you sir, verify the attendance and provided
me Good Result

Thanking you sir

Yours faithfully

M. Justin

(M. Justin.)



Letter

Date:- 23/8/24.

chittoor.

From

B. Nandini,
IInd BSC Botany,

233001002.

PVKH GOVT college (A).

TO

The controller of examinations

PVKH GOVT college (A)

chittoor.

Respected sir,

Sub:- for reconduct of my failed internal exam IIIrd semester in the Academic year 2023-24 Reg:- 233001002

I am B. Nandini studying IInd BSC major subject Botany in the Academic year 2023-24.

I am writing to express my disappointment and concern about not passing the recent internal exams.

I understand the importance of these exams and am eager to learn from my mistakes

I would like to request a reconduct to my exam papers to ensure accuracy in grading

Thanking you sir

Yours faithfully,

B. Nandini,

B. Nandini

Date:-
Chittoor.

From

name :- M. Velu

class :- Botany

Group :- BSC

Admission No :- 233001011

College No :- P.V.K.N (A) College

To,

The ward Incharge Botany Department

P.V.K.N College (A)

Chittoor.

Respected sir,

Sub:- Verify the Attendance - 1st semester 2023-24

Reg - Reg

I am, M. Velu studying 1st BSC Major Subject Botany in the Academic year 2022-23 I will attend the college very well.

But some corruption are there in the attendance in 1st semester. I attended Regularly to the college and I will pay the Examination fee.

So Request you sir verify the attendance and provided me Good Result.

Thank you sir.

yours faith fully
M. Velu.
M. VELU

Date:
Chitloor

From:-

Name:- G. Jayachandra.

Class:- BSc (Botany)

Admission no:- 233001007

College name:- P.V.K.N College(A) Chitloor

To,

The ward In-charge Botany Department.

P.V.K.N (A) College.

Chitloor.

Respected:- sir

Sub:- verify the Attendance 1st semester 2023-24

Res

I am G. Jayachandra studying 1st BSc major
subject Botany in the Academic year 2023-24

I will attend the College.

But some corruption are there in the attendance
in 1st semester I attended regularly to the
College and I will pay the Examination

so request you sir verify the attendance and
provided me good result

Thanking you sir

Yours faithfully,
G. Jayachandra
G. Jayachandra



Letter

Date:- 23/8/23.

chittoor,

From

B. Nandini,
IInd BSC Botany,
233001002.
PVKH GOVT college (A).

TO

The controller of examinations
PVKH GOVT college (A),
chittoor.

Respected sir,

Sub:- for reconduct of my failed internal exam IIIrd
semester in the Academic year 2023-24 Reg:- 233001002

I am B. Nandini studying IInd BSC major subject Botany
in the Academic year 2023-24.

I am writing to express my disappointment and concern
about not passing the recent internal exams.

I understand the importance of these exams and am
eager to learn from my mistakes

I would like to request a reconduct to my exam
papers to ensure accuracy in grading

Thanking you sir

~~Forwards~~
~~Star~~

Your Faithfully,

B. Nandini,

~~B. Nandini~~

Date: 12/1/23
Chitloor

From:-

Name:- G. Jayachandra.

Class:- BSc (Botany)

Admission no:- 233001007

College name:- P.V.K.N College (A) Chitloor

To,

The ward Incharge Botany Department.

P.V.K.N (A) College.

Chitloor.

Respected:- sir

Sub:- verify the Attendance 1st semester 2023-24

Res

I am G. Jayachandra studying 1st BSC major

subject Botany in the Academic year 2023-24

I will attend the College.

But some corruption are there in the attendance
in 1st semester I attended regularly to the
College and I will pay the fee

so request you sir verify the attendance and

provided me good result-

Thanking you sir

~~Sincerely~~
~~G. Jayachandra~~

Yours faithfully,
G. Jayachandra
G. Jayachandra

Date: 11/12/2022
Chittoor.

From

Name: M. Velu

Class: Botany

Group: BSc

Admission No: 223001011

College No: P.V.K.N (A) College

To,

The ward Incharge Botany Department

P.V.K.N College (A)

Chittoor.

Respected sir,

Sub: Verify the Attendance - 1st semester 2023-24

Reg-Reg

I am, M. Velu studying 1st BSc major subject Botany in the Academic year 2022-23 I will attend the college very well.

But some corruption are there in the attendance in 1st semester. I attended regularly to the college and I will pay the examination fee.

So request you sir verify the attendance and provided me good result.

Thank you sir.



yours faith fully
M. Velu.
M. VELU

Date :- 22/9/2023
Chittoor

From,

Name :- M. Justin,

Class :- Botany,

Group :- B.S.C.,

Admission no :- 233001015,

College name :- P.V.K.N college (A) Chittoor.

To,

The ward Incharge Botany Department

P.V.K.N College (A)

Chittoor

Respected Sir,

Sub :- verify the Attendance - 1st semester 2023-24 Reg-Reg

I am, M. Justin, studying 1st B.S.C major subject Botany
In the Academic year 2023-24. I will attend the college
very well

But some correction are there in the attendance in 1st
semester. I attended regularly to the college and I will pay
the Examination fee

So Request you sir, verify the attendance and provided
me Good Result

Thanking you sir

~~Signature~~
~~Justin~~

Yours faithfully
M. Justin
(M. Justin.)

Letter

Date: - 9/7/2022

Chittoor

From:-

Durgam Hemadri,

IInd year,

BSc/Botany.

233001066

Pvkn (Govt) College [A].
Chittoor

To:-

The principal

Pvkn (Govt) College [A]
Chittoor

Respected mam

Sub:- Request for interaction class with seniors

I am Durgam Hemadri IInd year BSc/Botany in Academic year 2023-24. I am writing to request an interaction class with seniors from an college. As a student, I believe that learning from their experiences and insights would be beneficial for my personal and academic growth.

Because gain practical knowledge and advice, understand their correct paths, the challenges they face, how they overcome.

I would be grateful if you could approve this request and provide necessary support to make this interaction

Thanking you mam,

~~Signature~~
Durgam Hemadri

Yours faithfully

x. D. Hemadri

D. Hemadri



Date:- 9/11/2023
Chittoor.

From:-

S. Rabeema,
B.Sc Botany,
223001026
P.V.K.N. Govt. College [A] Chittoor.

To:-

The Incharge,
Department of English,
P.V.K.N. Degree college [A] Chittoor.

Respected sir.

Subject:- Need some model question paper in the subject of English 2nd year IIIrd semester.

I am, S. Rabeema studying 2nd B.Sc major Botany in the Academic year 2022-23. I need 2nd year IIIrd semester English model question papers.

I need the model English question papers and I can prepare sem-end-exams very well. So, request you sir.

Thanking you sir.

Yours faithfully,
S. Rabeema.

Forwards
~~name~~

Date: 25/8/23
Chittoor.

from,
M. Lahari,
2nd BSc Botany,
233001018,
PVKnl GOVT COLLEGE (A),

TO

The Controller of Examinations
PVKnl GOVT College (A)
Chittoor.

Respected Sir,

Sub:— for ReConduct of my failed internal exam.
2nd semester in the Academic year 2023-24. Reg: 233001018.
I am, M. Lahari studying 2nd BSc major subject Botany
in the Academic year 2023-24.

I am writing to express my disappointment
and concern about not passing the recent internal exams.
I understand the importance of these exams and am eager
to learn from my mistakes.
I would like to request a re-conduct of my exam
papers to ensure accuracy in grading.

Thanking you Sir.

Yours faithfully |

M. Lahari,
Murakambattu.

~~Forwarded~~
~~Attenu~~

Letter

23-08-2023
chittoor.

From:

B. Saritha,
IInd BSc Botany,

233001003,

P.V.K.N Govt College (A).

To:

The Principle Mam,
P.V.K.N Govt College (A),
chittoor.

Requested Mam,

Sub: To make clean sanitization for girls
washroom - Reg - Reg

I am B. Saritha studying IInd BSc major subject
Botany in the academic year 2023-2024

I am writing to you today to express my concern
the washroom floors are not periodically cleaned.
Foul smell comes from the toilet. Me, on behalf of
every girl, request you to take care of the saniti-
zation of the girls washrooms.

Thanking you Mam.

forwarded,
~~Saritha~~

Yours faithfully,
B. Saritha
(B. SARITHA)

Letter

23-08-2024
Chittoor

From :

R. Harshitha

IInd BSc Zoology

233006016

P.V.K.N Govt College (A)

To :

The Principle mam,

P.V.K.N Govt College (A)

Chittoor

Requested mam,

Sub: To provide sports equipment for girls - Reg.

- Reg

I am R. Harshitha studying IInd BSc major subject - Zoology
in the academic year 2023-2024.

I am writing to you inform you that we need more sports
for girls. Due to shortage of sports equipment we have to
wait for a long time for our chance and when our chance
comes the college gets over. Kindly provide us more sports
equipments.

Thanking you mam

~~Forward~~
~~[Signature]~~

Yours faithfully

R. Harshitha

(R. HARSHITHA)

Date :- 17/9/22
Chittoor.

From:
Y. Nandini,
2nd BSc zoology,
233006026,
PVKNI GOVT COLLEGE (A).

TO
The controller of Examinations,
PVKNI GOVT College (A)
Chittoor.

Respected sir,

Sub :- for Reconduct of my failed Internal Exam..
2nd semester in the Academic year 2023-24. Reg :- 233006026.

I am, Y. Nandini studying 2nd BSc major subject zoology
in the Academic year 2023-24.

I am writing to express my disappointment and
concern about not passing the recent Internal Exams. I
understand the importance of these exams and am eager to learn
from my mistakes.

I would like to request a Reconduct of my
exam papers to ensure accuracy in grading.

Thanking you sir,

Yours faithfully /

Y. Nandini.

[Y]

~~Jagadeesh~~
~~Y. Nandini~~

Letter writing

From

M. Likya

B.S.C Botany.

233001016

P.V.K. Govt college

Date: - 8/10/22

Chittoor

to

the controller of Examinations P.V.K.N
Govt college (A) Chittoor

Respected Sir

Subject: - Be verify Internal marks
1st semester 2022-23 Reg-Reg.

I am M. Likya studying 1st B.S.C Major subject
Botany in the academic year. 2023-24. I write my
1st semester Examination is very well.

but some corrections are there in 1st semester
results. I attended regularly to the college but
my Internal marks decreased so request you sir write
the results and provided me good marks.

Thanking you Sir

Yours faithfully

M. Likya

~~Forward~~
~~✓~~

Letter

23-06-2024
Chittoor

From

S. Pavithra,
Ind BSc Botany,
233001027,
P.V.K.N Govt college (A),

To

The principle mam,
P.V.K.N Govt college (A),
Chittoor.

Requested mam,

Sub: To make clean sanitization for girls washroom
-Req-Req

I am S. Pavithra studying Ind BSc Major subject
Botany in the academic year 2023-2024

I am writing to you today to express my
concern the washroom floors are not periodically
cleaned foul smell comes from the toilet me
on behalf of every girl request you to take
care of the sanitization of the girls washrooms.

Thanking you mam

~~S. Pavithra~~
~~233001027~~

Your faithfully
S. Pavithra
(S. Pavithra)

Letter :

Date :- 21/9/23,
Chittoor,

From :-

Rutnamangadhan Sai Bharath;
IInd year,

B.S.C Botany,

233001025,

P.V.K.N Govt (A) College,
Chittoor.

To :-

The principal,

P.V.K.N Govt (A) College,
Chittoor.

Respected mam,

Sub:- Request for interaction class with Seniors

I am Rutnamangadhan Sai Bharath, IInd year B.S.C Botany, in Academic year 2023-24. I am writing to request an interaction class with Seniors from our College. As a student, I believe that learning from their experiences and insights would be beneficial for my personal and academic growth.

Because I can gain practical knowledge and advice, understand their career paths, the challenges they face, how they overcome.

I would be grateful if you could approve this request and provide necessary support to make this interaction.

Thanking you mam,

Yours faithfully,
P. Sai Bharath.

Forwarded
Hau

Letter

Date: 18/7/23
Chittoor.

From :-

Vankamaddi Murali,
IInd year,
Bsc Botany,
233001030,
PVKN Govt college (A),
Chittoor,

To :-

the principal,
PVKN Govt Degree college (A),
Chittoor,
Respected mam,

Sub: Request for interaction class with Seniors

I am Vankamaddi Murali IInd year Bsc Botany in Academic year 2023-24. I am writing to request an interaction class senior from another college. As a student, I believe that learning from their experiences and insights would be beneficial for my personal and academic growth.

Because I gain practical knowledge and advice. I kindly request and provide necessary support to make this interaction.

~~For out as~~
~~Murali~~

Thanking you mam

yours faithfully
v. Murali
V. MURALI

Date :- 23-08-23
chittoor.

From :-

P. Hemasree,
B.Sc Botany,
223001023,
P.V.K.N. Govt. college (A) chittoor.

To :-

The Incharge,
Department of English,
P.V.K.N. Degree college (A) chittoor.

Respected Sir,

Subject :- need some model question paper in
the subject of English and year IIIrd sem^oster.

I am, P. Hemasree, student and B.Sc major
subject Botany in the Academic year 2022-23.
I need 2nd year IIIrd sem^oster English model
question papers.

I need the model English question papers
and iam preparing sem-end-exams very well, so request
you sir. Thanking you sir.

Yours faithfully,
P. Hemasree.

~~forward~~
~~to you~~



Letter

23-08-2023
Chittoor

From

S. Pavithra,
IInd BSC Botany,
233001027,
P.V.K.N Govt College (A).

To

The principle mam,
P.V.K.N GOVT college (A),
Chittoor.

Requested mam,

Sub: To make clean sanitization for Girls washroom
-Req-Req

I am S. Pavithra studying IInd BSC Major subject
Botany in the academic year 2023-2024

I am writing to you today to express my
concern the washroom floors are not periodically
cleaned foul smell comes from the toilet me
on behalf of every girl request you to take
care of the sanitization of the girls washrooms.

Thanking you mam

~~Forward~~
~~all~~

~~Resolved~~

Your faithfully
S. Pavithra
(S. Pavithra)

Date :- 22/9/2023
Chittoor

From,

Name :- M. Justin,

Class :- Botany,

Group :- B.S.C.,

Admission no :- 233001015,

College name :- P.V.K.N college (A) Chittoor.

To,

The ward Incharge Botany Department

P.V.K.N College (A)

Chittoor

Respected Sir,

Sub :- verify the Attendance - 1st semester 2023-24 Reg-Reg

I am, M. Justin, studying 1st B.S.C major subject Botany
In the Academic year 2023-24. I will attend the college
very well

But some correction are there in the attendance in 1st
semester. I attended regularly to the college and I will pay
the Examination fee

So Request you sir, verify the attendance and provided
me Good Result

Thanking you sir

~~Signature~~
~~Signature~~

Resolved

Yours faithfully

M. Justin

(M. Justin.)

Letter

Date: - 9/7/2022
Chittoor

From:

Durgam Hemadri,
IInd year,
BSc/Botany,
233001006
pvkn (Govt) College [A],
Chittoor

To:

The principal
pvkn (Govt) College [A]
Chittoor

Respected mam

Sub:- Request for interaction class with seniors

I am Durgam Hemadri IInd year BSc/Botany in
Academic year 2023-24 I am writing to request an interaction class
with seniors from an college. As a student, I believe that learning
from their experience and insights would be beneficial for my personal and
academic growth.

Because gain practical knowledge and advice, understand their
correct paths, the challenges they face, how they overcome.

I would be grateful if you could approve this request and
provide necessary support to make this interaction

Thanking you mam.

~~Respected~~
~~Mam~~

Resolved

Yours faithfully
D. Hemadri
D. Hemadri

Date:- 9/11/2023
Chittoor.

From:-

S. Rabeema,
B.Sc Botany,
223001026
P.V.K.N. Govt. College [A] Chittoor.

Resolved

To:-

The Incharge,
Department of English,
P.V.K.N. Degree college [A] Chittoor.

Respected sir.

Subject:- Need some model question paper in the subject of English 2nd year IIIrd semester.

I am, S. Rabeema studying 2nd B.Sc major Botany in the Academic year 2022-23. I need 2nd year IIIrd semester English model question papers.

I need the model English question papers and I am preparing sem-end exams very well. So, request you sir.

Thanking you sir.

Yours
S. Rabeema

Yours faithfully,
S. Rabeema.

Date: 11/12/22
Chittoor.

From

Name: M. Velu

Class: Botany

Group: BSC

Admission No: 223001011

College No: P.V.K.N (A) College

To,

The ward Secretary Botany Department

P.V.K.N College (A)

Chittoor.

Respected sir,

Sub: Verify the Attendance - 1st semester 2023-24

Reg-Reg

I am, M. Velu studying 1st BSC Major Subject Botany in the Academic year 2022-23 I will attend the college very well.

But some corruption are there in the attendance in 1st semester. I attended regularly to the college and I will pay the examination fee.

So request you sir verify the attendance and provided me good result.

~~forward~~
~~M. Velu~~

Thank you sir.

~~M. Velu~~

yours faith fully
M. Velu.
M. VELU

date:- 25/8/23
chittoor.

from,
M. Lahari,
2nd BSc Botany,
233001018,
PVKVL GOVT COLLEGE (A),

To
The Controller of Examinations
PVKVL GOVT College (A)
chittoor.

Respected Sir,

Sub:- for ReConduct of my failed internal exam.

2nd semester in the Academic year 2023-24. Reg:- 233001018.

I am, M. Lahari studying 2nd BSc major subject Botany
in the Academic year 2023-24.

I am writing to express my disappointment
and concern about not passing the recent internal exams.
I understand the importance of these exams and am eager
to learn from my mistakes.

I would like to request a re-conduct of my exam
papers to ensure accuracy in grading.

Thanking you Sir,

Yours faithfully |

M. Lahari,
Murakambattu.

~~Forwarded~~
~~Attache~~

~~Resolved~~

Letter

23-08-2023
chittoor.

From:

B. Saritha,
IInd BSc Botany,

233001003,

P.V.K.N Govt College (A).

To:

The Principle Mam,
P.V.K.N Govt College (A),
chittoor.

Requested Mam,

Sub: To make clean sanitization for girls
washroom - Reg - Reg

I am B. Saritha studying IInd BSc major subject
Botany in the academic year 2023-2024

I am writing to you today to express my concern
the washroom floors are not periodically cleaned.
Foul smell comes from the toilet. Me, on behalf of
every girl, request you to take care of the saniti-
zation of the girls washrooms.

Thanking you Mam.

~~Forwarded~~
~~Mam~~

~~Resolved~~

Yours faithfully
B. Saritha
(B. SARITHA)

Letter

23-08-2024

Chittoor

From :

R. Harshitha

IInd BSc Zoology

23006016

P.V.K.N Govt College (A)

To :

The Principle mam,

P.V.K.N Govt College (A)

Chittoor

Requested mam,

Sub: To provide sports equipment for girls - Reg.

- Reg

I am R. Harshitha studying IInd BSc major subject Zoology in the academic year 2023-2024.

I am writing to you inform you that we need more sports for girls. Due to shortage of sports equipment we have to wait for a long time for our chance and when our chance comes the college gets over. Kindly provide us more sports equipments.

Thanking you mam

~~Forward~~

~~[Signature]~~

[Signature]

Yours faithfully

R. Harshitha

(R. HARSHITHA)

Letter writing

From

M. Likya

B.S.C Botany.

233001016

P.V.K. N Govt college

Date: - 8/10/22

Chittoor

to

the controller of Examinations P.V.K.N
Govt college (A) Chittoor

Respected sir

Subject :- Be verify - Internal marks
Ist semester 2022-23 Reg-Reg.

I am M. Likya studying Ist B.S.C Major subject
Botany in the academic year. 2023-24. I write my
Ist semester Examination is very well.

but some corrections are there in Ist semester
results. I. Attended regularly to the collage but
my Internal marks decreased so request you sir write
the results and provided me good marks.

Thanking you sir

Yours faithfully

M. Likya

~~Sourav~~
~~Ar~~

Resolved

Letter

Date: 18/7/23
Chittoor.

From :-

Vankamaddi Murali,

Ind year,

Bsc Botany,

233001030,

PVKN Govt college (A),
Chittoor,

To :-

the principal,
PVKN Govt Degree college (A),
Chittoor,

Respected mam,

Sub:- Request for interaction class with Seniors

I am Vankamaddi Murali Ind year Bsc Botany
in Academic year 2023-24. I am writing to request an
Interaction class senior from our college. As a student, I
believe that learning from their experiences and insights
would be beneficial for my personal and academic
growth.

Because Gain practical knowledge and advice
undisturbed request and provide necessary support to
make this Interaction

~~For out of~~
~~Hand~~

Thanking you mam

~~Resolved~~

yours faithfully

V. ~~Murali~~

V. MURALI

Date:- 23-08-23
chittoor.

from:-

P. Hemasree,
B.Sc Botany,
223001023,
P.V.K.N. Govt. college (A) chittoor.

To:-

The Incharge,
Department of English,
P.V.K.N. degree college (A) chittoor.

Respected Sir,

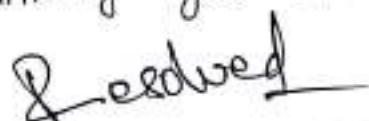
subject:- need some model question papre in
the subject of english and year IIIrd sem^oster.

I am, P. Hemasree, studing and B.Sc major
subject Botany in the Academic year 2022-23.
I need 2nd year IIIrd sem^oster english model
question papres.

I need the model english question papres

and iam prefer sem-end-exams very well, so request

you sir. Thanking you sir.



Yours faithfully,
P. Hemasree.

Letter

Date:- 23/8/24.

chittoor.

From

B. Nandini,
IInd BSC Botany,

233001002.

PVKH GOVT college (A).

TO

The controller of examinations

PVKH GOVT college (A)

chittoor.

Respected sir,

Sub:- for reconduct of my failed internal exam IIIrd semester in the Academic year 2023-24 Reg:- 233001002

I am B. Nandini studying IInd BSC major subject Botany in the Academic year 2023-24.

I am writing to express my disappointment and concern about not passing the recent internal exams.

I understand the importance of these exams and am eager to learn from my mistakes

I would like to request a reconduct to my exam papers to ensure accuracy in grading

Thanking you sir

Your Faithfully

B. Nandini,

B. Nandini

Reviewed

Date: 12/11/23
Chittoor

From:-

Name:- G. Jayachandra.

Class:- BSC (Botany)

Admission no:- 233001007

College name:- P.V.K.N College(A) Chittoor

To,

The ward Incharge Botany Department.

P.V.K.N (A) College.

Chittoor.

Respected:- sir

Sub:- verify the Attendance 1st semester 2023-24

Res

I am G. Jayachandra studying 1st BSC major
subject Botany in the Academic year 2023-24

I will attend the College.

But some corruption are there in the attendance
in 1st semester I attend regularly to the
College and I will pay the Examination

so request you sir verify the attendance and

provided me good result-

Thanking you sir

~~Signature~~
~~Name~~

~~Signature~~

Yours faithfully,
G. Jayachandra
Ch. Jayachandra

Date :- 17/9/22
chittoor.

from
Y. Nandini,
2nd BSc zoology,
233006026,
PVKNI GOVT COLLEGE (A).

TO
The controller of Examinations.
PVKNI GOVT College (A)
chittoor.

Respected sir,

Sub :- for Reconduct of my failed Internal Exam.

2nd semester in the Academic year 2023-24. Reg :- 233006026.

I am, Y. Nandini studying 2nd BSc major subject zoology
in the Academic year 2023-24.

I am writing to express my disappointment and
concern about not passing the recent internal exams. I
understand the importance of these exams and am eager to learn
from my mistakes.

I would like to request a Reconduct of my
exam papers to ensure accuracy in grading.

Thanking you sir,

Yours faithfully /

Y. Nandini.

[Y]

~~Jagadev~~
~~Y. Nandini~~

J. eshwar

Letter :

Date :- 21/9/23

Chittoor,

From :-

Rukmangadhan Sai Bharath;

IInd year,

B.Sc Botany,

233001025,

P.V.K.N Govt (A) College,
Chittoor.

To :-

The principal,

P.V.K.N Govt (A) College,
Chittoor.

Respected mam,

Sub:- Request for interaction class with Seniors

I am Rukmangadhan Sai Bharath, IInd year B.Sc Botany, in Academic year 2023-24. I am writing to request an interaction class with Seniors from our College. As a student, I believe that learning from their experiences and insights would be beneficial for my personal and academic growth.

Because I can gain practical knowledge and advice, understand their career paths, the challenges they face, how they overcome.

I would be grateful if you could approve this request and provide necessary support to make this interaction.

Thanking you mam,

Resolved

Yours faithfully,
P. Sai Bharath

Forwarded

Handwritten signature